

# CERTIFICATE IN BUSINESS



Edwards School of Business is just the right size. We offer exemplary students an AACSB-accredited education in a welcoming classroom environment. Our classes facilitate learning and interaction with faculty and other students. Situated on the University of Saskatchewan main campus in Saskatoon, SK, the community provides social and professional activities business students crave.

## Quick facts

- Full or part-time program
- You can enter this program directly from high school
- Complete as a standalone program or as part of a USask degree

The Certificate in Business (CBUS) is an eight-course program that will provide you with the knowledge and skills to be successful in professional business environments.

You will be introduced to business foundations and will have opportunities to become an innovative thinker, a creative problem-solver, an effective contributor, and a team leader.

Students who complete the Certificate in Business will:

Understand basic business principles;

Be effective contributors to team performance;

Incorporate ethical considerations into decision-making and intended actions; and

Be effective decision makers and problem solvers.

## Featured classes

### COMM 306.3: Ethics and Strategic Decision Making

This course introduces students to strategic management and ethical frameworks that will assist you in understanding the impact these forces have upon organizational decision making.

### COMM 204.3: Introduction to Marketing

Provides students with a broad understanding of marketing tools and strategies. Explores how products and services are strategically marketed.





## What will I study?

### REQUIRED COURSES (15 CREDIT UNITS)

COMM 101 Introduction to Business  
COMM 105 Introduction to Organizational Behaviour  
COMM 201 Introduction to Financial Accounting  
COMM 204 Introduction to Marketing  
COMM 306 Ethics and Strategic Decision Making

### ELECTIVE COURSES (9 CREDIT UNITS)

COMM 100 Business Communication  
COMM 203 Introduction to Finance  
COMM 205 Introduction to Operations Management  
COMM 210 Introduction to Management Accounting  
COMM 211 Human Resource Management  
COMM 229 Personal Financial Management  
COMM 304 Introduction to Business Law  
COMM 340 Introduction to International Business  
COMM 345 Business and Public Policy  
COMM 347 Indigenous Business in Canada  
COMM 348 Leadership

SR level COMM courses approved at the discretion of Edwards School of Business  
SR level electives from other colleges approved at the discretion of Edwards School of Business  
All eight of the courses in this program are fully transferrable to the Bachelor of Commerce degree at the University of Saskatchewan.

## Admission criteria

1. Required grade average: High school students or graduates must meet the minimum 5-subject admission average of 70%;
2. Current post-secondary students transferring in require a 60% average;
3. Successful completion of Foundations of Mathematics 30 or Pre-Calculus 30 is recommended, but not required;
4. If your first language is not English, you may have to prove proficiency in English before admission;
5. Students intending on transferring to the B.Comm. program will need to meet B.Comm. admission requirements;
6. Deadline for September start: May 1  
Deadline for Spring start: April 1  
Deadline for January start: December 1

## How to Apply

Complete the online application form, including payment of the application fee, available on our website at [www.edwards.usask.ca](http://www.edwards.usask.ca).

*Students completing the program alongside another degree should consult with an advisor in their home college to understand how the courses fit within their program requirements. Students doing it as a secondary program still must apply.*

 MORE INFORMATION  
[admissions.usask.ca](http://admissions.usask.ca)

**TOGETHER**



### Contact us

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