



# The Business Analyst's Course

This program will also serve as an excellent refresher for experienced analysts

Ideal for Business Analysts, systems leaders, or anyone working with analysts.

Business analysts are **the link between stakeholders and the project**. They have the task of **identifying the customer needs and translating these into business requirements**. These business, stakeholder, and solution requirements are in turn used to develop new customer-centred products, services and systems.

This program teaches you **the essentials of business analysis, including key roles and responsibilities as well as understanding all of the steps in the business requirements process** – from stakeholder identification to customer satisfaction. Valuable **teamwork and project communication techniques** are also taught, ensuring a well-rounded learning experience.

## Top Take-Aways

1. Learn the **key roles and project reporting responsibilities** of high-performing BAs
2. How to gather and document user, **functional, and non-functional requirements**
3. Apply **key process management and project management techniques** for business analysts
4. Introduce **communication strategies** to ensure constant stakeholder contact and project feedback
5. Use **critical thinking** to ensure all issues and problems are effectively managed
6. Apply the business requirements process to **ensure clarity in understanding and translating stakeholder requirements**

## Who Should Attend

This course is recommended to Business Analysts, Project and Systems Professionals, and anyone who interfaces with the BA function and requires better understanding of a professional business analyst's duties. This practical course will benefit:

- Business Analysts and System Analysts
- Project managers and team members
- Requirements managers
- Business team leaders
- Policy or functional analysts
- IT and data management specialists
- Customers, users and clients working with analysts

An action-based, hands-on approach with exercises ensures you are completely engaged throughout the program.

## Overview of Learning

[Business Analysis and The Business Analyst Role](#)

[Critical and Creative Thinking Skills](#)

[The Business Requirements Process](#)

[Business Analysis Planning, Monitoring and Project Management](#)

[Business Process and Data Modeling](#)

[Quality, Verification and Validation](#)

[Requirements and Change Management](#)

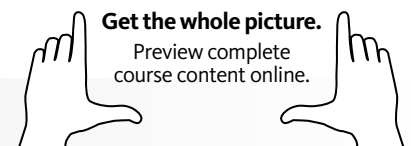
*Preview full program content online.*

## Instructor Profile

**WGM (Bud) Lush, M.Sc, Ph.D, FRCPM, CLP** is co-founder, Chairman and Chief Technical Officer with Atocrates Project Sciences. He is a multiple award winning international consultant/instructor with over 35 years direct working and teaching experience in integrated systems program management and corporate-enterprise wide initiatives.

### Time & Fee

- Programs run from 8:30 a.m. to 5:00 p.m.  
\$2,195 + 109.75 (GST) = \$2,304.75



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### Registration Details:

- This includes instruction, all seminar materials, lunches, refreshments, but not hotel accommodations. Please Note: Fees, dates and speakers are subject to change. Edwards' liability is limited to reimbursement of paid tuition fees. One free transfer is permitted, provided written notice is received at least 14 days in advance of the seminar start date. Late transfer requests, less than 14 days in advance of the start date, will incur a \$100 fee.
- Additional transfers are \$200 each. Cancellations received in writing at least 14 days in advance of the seminar start date will receive a full refund. Written cancellations received less than 14 days prior to the seminar will be subject to a \$500 administration fee. Non-attendance will incur full seminar tuition cost. GST#11927 9313 RT0001.